

Full-Price Buyer

XYZ Realtors

123 Any St.

Any town, Any State ZIPCODE

Phone 999-999-9999 Fax 999-9999

Email username@domain.com

«Name»

«Address»

«City», «State» «Zip»

Dear «Title» «LastName»:

«FirstName», if I had a full-price buyer for your home, would you be willing to pay our fee?

I will call you to find out if your answer is “Yes”!

Yours truly,